

Request for Proposals Number: 23-32

Addendum 1

Date: July 13, 2023

Acknowledgment of Addenda

The undersigned acknowledges receipt of the following addenda to the bidding document:

**THE COMPLETED ACKNOWLEDGEMENT OF ADDENDA FORM
SHOULD BE RETURNED WITH BID RESPONSE PACKAGE: NOT
SENT TO RIPTA SEPARATELY**

NOTE: Failure to acknowledge receipt of all addenda may cause the bid to be considered non-responsive to the solicitation. Acknowledged receipt of each addendum must be clearly established and included with the bid.

Name of Bidder

Street Address

City, State, Zip

Signature of Authorized Official

Date

Please see attached:

- Responses to vendor questions/ approved equals
- PDF version of the Excel pricing
 - (Excel version can be accessed by emailing sgomes@ripta.com)Vendors are to complete the spreadsheet and send the Excel version and a PDF version with their proposal
- RIPTA logo

Questions from Tolar Manufacturing:

- Please confirm what local and state taxes RIPTA is subject to on this contract, or confirm exemption, so that bidders may include such costs in proposed pricing.
 - **RIPTA is exempt from all local and state taxes.**
- Since UPS will not, will FedEx deliver to the specified address for Purchasing Department, Room 217, 705 Elmwood Avenue, Providence, RI 02907?
 - **FedEx will deliver to the specific address.**
- Please confirm that this is a supply only procurement, and has no construction or installation requirements, and if so, please remove provisions for Davis-Bacon Act compliance.
 - **This is a Supply-Only procurement. There are no construction or installation activities being requested by the vendor. A separate procurement process or processes will take place in the future for such needs.**
- Page 45 (Solicitation Form): Does this form require a signature?
 - **No**
- Page 66 (Required Insurance): Please revise required minimum limits for commercial comprehensive general liability insurance to industry standard \$1,000,000 per occurrence and \$2,000,000 aggregate. Please revise required minimum limits for automobile liability insurance to industry standard \$1,000,000 combined single limit.
 - **No**
- Page 80 (Federal Tax Liability): Is this form required to be signed and submitted with the proposal?
 - **Yes**
- Page 81 (Telecommunications Clause): Is this form required to be signed and submitted with the proposal?
 - **Yes**
- Page 84 & 85: Please provide RIPTA agency branding logos, artwork, or digital files so that bidders can provide the required “demonstration” of agency branding in our response.
 - **Please review RIPTA’s Branding Guidelines booklet here: https://www.ripta.com/wp-content/uploads/2021/08/RIPTA_BrandGuide_July2021.pdf.**
 - **A color version of RIPTA’s logo can be opened below.**



RIPTA LOGO color
[Converted].pdf

- Please provide details, plans, drawings, or other specification for the “existing sidewalk” referenced as a requirement for shelter installation as item 7 of the “parameters” on page 84.
 - **Because RIPTA does not construct sidewalks, RIPTA does not have details, plans, drawings, or other specs for sidewalks throughout the state. The intent of this section is to emphasize that a shelter is needed that can be installed on most existing sidewalks in most contexts. If specs are desired by the bidder, they can reach out directly to RIDOT and local municipalities.**
- What is the required minimum length and depth of the requested “Narrow Shelter”?
 - **Shelters of this type should have a minimum length of 8 feet and a minimum roof coverage depth of 3 to 4 feet. The maximum length is 12 feet and a roof coverage depth of 4 feet. This format should be able to accommodate a small seating fixture while also having sufficient clearance for a wheelchair position against the rear wall of the shelter. RIPTA is open to considering cantilevered roof options for the narrow shelter to help maintain ADA accessibility on narrow sidewalks.**
- What is the required minimum length and depth of the requested “Premium Standard Shelters”?
 - **The minimum length and depth of the “Premium Standard Shelter” is the same as the standard shelter. The only difference is the type of material or style that is aligned with a more premium transit service such as Rapid Bus.**
- Please provide “RIPTA’s Bus Stop Design Guide” as referenced in this section so that bidders may comply

with requirements.

- RIPTA's Bus Stop Design Guide can be viewed here: https://www.ripta.com/wp-content/uploads/2020/07/ribsdg_final_web_version.pdf
- Please provide the typical size of RIPTA's printed material to be displayed in a map case.
 - RIPTA's systemwide map is 24 by 36. The map case should be able to hold prints of this size and have slightly more space to accommodate other types of prints.
- Requirements states "This menu of options should include at a *minimum*...estimated price for each amenity".
 - Does the procurement require firm, fixed prices for each item offered – or just an estimate of what that item may or may not cost in the future?
 - This procurement requires the vendor to provide firm, fixed prices for each item offered. RIPTA asks that the vendor provide pricing for future years with an fixed inflation rate it deems appropriate given current economic conditions.
 - Are contract unit prices to be negotiated at a later date?
 - RIPTA intends on ordering the total number of items listed under the Initial Commitment. For subsequent option years, the RFP enumerates the maximum number of units of a given item that could be ordered in a given fiscal year. RIPTA may elect to order fewer units, or it may decide to combine years depending on circumstances. The total number of units over the five-year life of this contract is what RIPTA is intending to procure.
 - How will cost be evaluated if they are merely estimates but make up 40% of the evaluation factors?
 - RIPTA will be evaluating costs based on firm, fixed pricing both in terms of the Initial Commitment and all subsequent option years.
 - Will RIPTA provide a cost proposal form or format to submit proposed pricing?
 - Yes. Please use the following file:



Bus Stop Shelter and
Amenity Pricing Form.

- The Scope of Work document provides functional design requirements but does not provide guidance on a desired or preferred design or style of shelter. Without design guidance, the cost of shelters proposed will vary wildly, making direct comparisons virtually impossible – with 40% of the evaluation based on cost only. Please provide some minimum design guidance for what styles of shelter are desired or acceptable to RIPTA.
 - RIPTA does not want to be too prescriptive on shelter design or style as it wishes vendors to propose its best menu(s) of options for consideration that align with their understanding of our service area and long-term vision for transit in Rhode Island. We recommend respondents to review *Transit Forward RI 2040*, our 20-year master plan: <https://www.ripta.com/wp-content/uploads/2021/07/TFRI-Recs-Briefing-Book-Final-201230.pdf>. Staff will not accept any designs or styles that involve wood or plastic materials for the structure. Aluminum and metal structures are okay provided that they're easy to maintain and clean. The preferred roofing is either arched, sloped arch, or flat at angle – nothing that would collect snow, debris, or pooled water. Structure walls should be able to utilize either glass or Lexan material. Roofing material should be sturdy.
- We provided a comprehensive response to the RIPTA RFI 22-17 for BUS SHELTER DESIGN in May of last year that covers many of the same requests for bus stop amenities included in this procurement. We never received any feedback or response to the RFI submission. Are the shelters and other elements submitted in that RFI response desirable to RIPTA for use in this project?
 - RIPTA thanks all those who responded to RFI 22-17. The provided information was beneficial in helping us further refine the scope of this RFP. RIPTA leaves it to the respondents of that RFI to determine for themselves if they want to resubmit those options though we encourage them

to review the specifications outlined in the RFP as part of their decision-making process before doing so.

- Has RIPTA specified transit shelters for installation in its service area previously, or directly purchased and installed transit shelters in its service area previously?
 - **RIPTA has relied upon advertising firms in the past to acquire and install most shelters; a limited number of have been generally specified but they were for very particular locations.**
- Please identify the manufacturer of any previous transit shelters in use by RIPTA, and provide the model numbers, pictures, and drawings of the previous transit shelters.
 - **Most shelters installed throughout the RIPTA network are no longer manufactured. Since the advertising firm acquired and installed them, we do not have documentation to share.**
- Page 45 (Payment Schedule): From states that “Payment will not be made until receipt and installation of merchandise is accepted by the Transit Authority.” However, this is a supply only contract and no installation services are included. Please revise this form accordingly to remove installation from the payment requirements.
 - **This is a Supply-Only procurement. Payment will not be made until ordered items are delivered and accepted by the Authority.**

Questions from Tower Construction:

1. Is a builder's risk policy required, if so, will the cost be the responsibility of the owner or the GC?
2. Are we responsible for any vandalism of the site during installation?
3. Please confirm no bid bond or payment and performance bonds are required?
4. What is the anticipated start date?
5. What is the completion date?
6. Are installations anticipated in the spring, winter or fall?
7. How many days do we have to complete each unit?
8. Are there any liquidated damages?
9. If this project has liquidated damages. At time of award will the owner work with the contractor to establish an agreeable schedule based on long lead items, and the contractor will not be penalized by liquidated damages for any long lead items that we cannot control delivery on?
10. Will permit fees be waived for this project?
11. What authority has jurisdiction for the permits on this project? Town, State, DOT?
12. Are there any DOT requirements that we should be aware of for this project?
13. Are we to provide any security at each location? For example temp fencing?
14. Are these shelters design build? If so, are we allowed to use a manufacturer of our choice?
15. Are we to replace existing sidewalks in the 15 locations? If so, how many square feet at each location?
16. Is there power at each location currently? If not how is the lighting and the real-time information screens to be powered?
17. Are police details required?
18. Will we need to store the 15 units or will we be able to work on all 15 locations at one time?
19. How are we to provide pricing for the 15 additional units as listed in the scope of work?
20. If accepted how will the 15 additional units be added to the contract over the five year period?
We expect the pricing to increase each year.

21. Are any mockups required?
22. Please confirm the RI apprenticeship requirement applied to all trades on this project?
23. Where are the proposed 15 units being installed? Are they all on the same route?
24. The scope of work identifies 4 types of shelters (standard, narrow, premium, large), how many of each should be included with this bid?
25. The scope of work lists other amenities, i.e. heating & snow melt. Are we to include pricing for these items in this bid?
26. Are we to include removal of any existing shelters in our pricing at the locations of the 15 new shelters?
27. Are all new shelters going in the same spot as the old shelter it is replacing? Any concerns with down time at these sites?

RIPTA Response: This RFP is focused exclusively on the selection of a vendor who can provide RIPTA with bus shelters and passenger amenities. A separate procurement process or processes for engineering, construction and installation services will be carried out over time. Any interested firm should stay tuned for further developments on this component of the Bus Stop Improvement Program.

BUS STOP SHELTER AND AMENITY PRICING						
Requested Item	Proposed Model(s)	Unit Cost for Initial Commitment	Unit Cost for Year 2	Unit Cost for Year 3	Unit Cost for Year 4	Unit Cost for Year 5
Standard Shelter		\$ -	\$ -	\$ -	\$ -	\$ -
Narrow Shelter		\$ -	\$ -	\$ -	\$ -	\$ -
Premium Standard Shelter		\$ -	\$ -	\$ -	\$ -	\$ -
Large Shelter for Transit Centers and Major Destinations		\$ -	\$ -	\$ -	\$ -	\$ -
Seating for Standard and Premium Standard Shelters		\$ -	\$ -	\$ -	\$ -	\$ -
Seating for Narrow Shelters		\$ -	\$ -	\$ -	\$ -	\$ -
Seating for Large Shelters for Transit Centers and Major Destinations		\$ -	\$ -	\$ -	\$ -	\$ -
Seating for Non-Sheltered Bus Stops		\$ -	\$ -	\$ -	\$ -	\$ -
Leaning Bar		\$ -	\$ -	\$ -	\$ -	\$ -
System Map/Wayfinding Display Cabinet		\$ -	\$ -	\$ -	\$ -	\$ -
Advertising Panel Cabinet Advertising Panel Cabinet		\$ -	\$ -	\$ -	\$ -	\$ -
Digital Advertising Screen		\$ -	\$ -	\$ -	\$ -	\$ -
Waste Receptacle		\$ -	\$ -	\$ -	\$ -	\$ -
Bicycle Parking/Rack		\$ -	\$ -	\$ -	\$ -	\$ -
Safety Features		\$ -	\$ -	\$ -	\$ -	\$ -
Real-time Information Display		\$ -	\$ -	\$ -	\$ -	\$ -
Real-time information and digital advertising screen CMS		\$ -	\$ -	\$ -	\$ -	\$ -
Snowmelt System		\$ -	\$ -	\$ -	\$ -	\$ -
On-Demand Heating System in Shelters		\$ -	\$ -	\$ -	\$ -	\$ -
Solar or Wind Power for Shelter		\$ -	\$ -	\$ -	\$ -	\$ -

Applied Inflation Rate Yr 2	Applied Inflation Rate Yr 3	Applied Inflation Rate Yr 4	Applied Inflation Rate Yr 5
0%	0%	0%	0%

Note: The Rhode Island Public Transit Authority is exempt from all local and state taxes. All delivery/freight charges should be accounted for in the unit cost of items.



RHODE ISLAND PUBLIC TRANSIT AUTHORITY